

# Internet Banking Help Notes

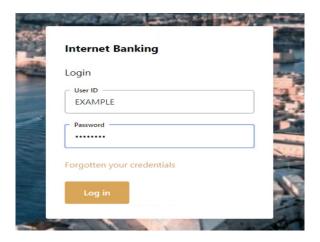
# fcmbank.com.mt

# **Contents**

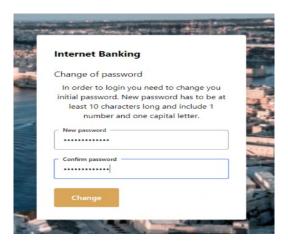
Coı	ntents	2
1.	First log in for your Internet	3
2.	Logging in to your internet banking	6
3.	Making a Payment	8
5.	Changing your Password	11
8.	Manage Secure Messages	13
9.	Sending a Secure Message	14

#### 1. First log in for your Internet Banking

- 1. Log on to ibanking.fcmbank.com.mt
- 2. Enter your *User ID* and *One-Time-Password*, which have been sent SMS . Click on the Next Log in button to proceed.



- 3. Fill in the required fields.
  - Enter a new password (It is important to remember this password to log into your internet banking account). Password should contain both upper and lower case characters as well as numbers and should be at least 10 characters in length;
  - confirm your new password
  - Click on to the *Change button* to proceed.



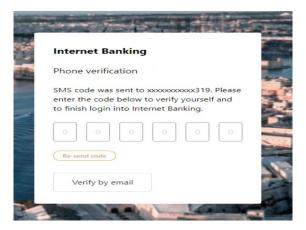
4. A confirmation message will appear. In order to log into your internet banking account with your newly set password must be used.



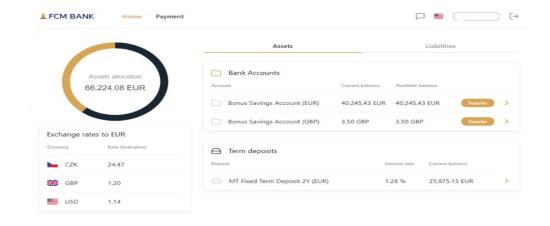
5. In order to continue, an authentication code is required .An *authentication code* will be sent by SMS to your pre-registered mobile phone number. The SMS will be sent from FCM Bank and is a 6 digit code.

Your authentication code is: 497092

6. Enter the authentication code.



7. Upon successful login, this will take you to the *HOME* page.



# 2. Logging in to your internet banking

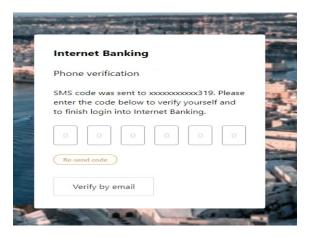
1. Enter your *User ID* and *Password*. Click on the *Continue* button in order to proceed.



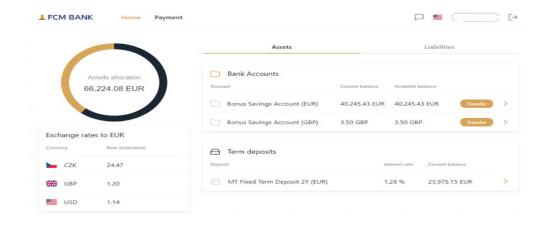
2. An *authentication code* will be sent by SMS to your pre-registered mobile phone number. The SMS will be sent from FCM Bank and is a 6 digit code.

Your authentication code is: 497092

3. Enter the *authentication code*. Click the *Submit button* to log into your online banking account.



4. Upon successful login, this will take you to the *HOME* page.



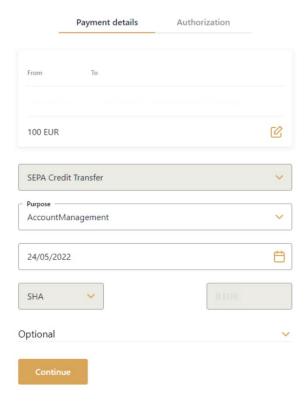
### 3. Making a Payment

#### **Payment**

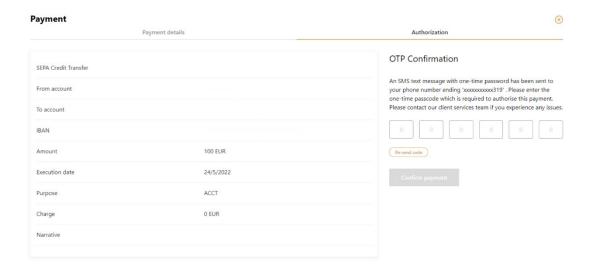


- 1. To make a payment, log into your online banking account and select *Payment* from the top menu. Choose the account from which you would like to originate payment (note: payments can only be performed from your variable term savings account) and click *Make a Payment*.
- 2. From the drop down box under *To Account* select your linked bank account (this is prefilled and was provided upon application creation).
- 3. Insert the required amount you wish to transfer to your linked bank account.
- 4. Under the Date section, you have the option to select whether you would like the payment to leave your account immediately or on a specified date.
- 5. Press the *continue* button to proceed.

#### **Payment**

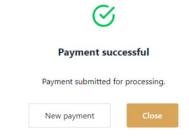


- 6. A preview of your payment details is shown for confirmation. While a code is sent out per SMS for confirmation.
- 7. Enter the code and click the *confirm payment* button to proceed with the payment.



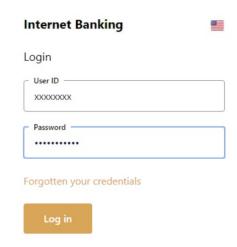
8. Confirmation of payment.

#### **Payment**



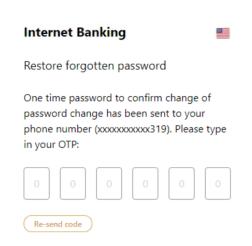
# 4. Changing your Password

1. Open the Log in Screen and click on Forgotten your credentials



- 2. Enter your User ID
- 3. You will receive an Email with a link to reset the password
- 4. A code will be sent out per SMS

#### 5. Enter the code

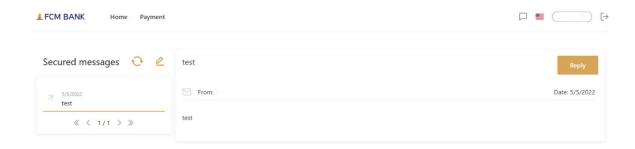


#### 6. Choose new password and confirm



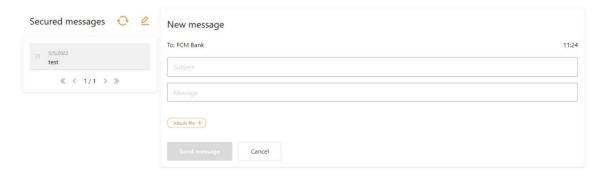
# 5. Manage Secure Messages

1. Log into your online banking and click on the *message* icon from the top menu. Any secure messages that you have sent to FCM Bank or have received from FCM Bank will be stored here for viewing.



# 6. Sending a Secure Message

- 1. Log into your online banking and click on the *message* icon from the top menu.
- 2. Click on the pen icon to write a secure message to FCM Bank



- 3. Write the message and add attachment is needed
- 4. Click send message